

ENROLMENT FORM – SUBSIDISED WORKSHOPS*

Please complete this form and return to admin@byroncollege.org.au or drop it in at a Byron Community College office in Byron Bay or Mullumbimby. **Payment is required at time of booking.**

Workshop 1	Ensure Your Website Is A Lean, Mean Marketing Machine	Attending	<input type="checkbox"/> Yes
Date	Thursday 8 March 2018, 11am – 2pm	Cost	<input type="checkbox"/> Subsidised - \$50 (TSSB)
At	Elements of Byron , 144 Bayshore Dr, Byron Bay NSW 2481	(tick one)	<input type="checkbox"/> Full Fee - \$250

This course will also include an additional support unit FSKLRG02 – Identify strategies to respond to basic workplace problems

Workshop 2	Building Your Online Presence	Attending	<input type="checkbox"/> Yes
Date	Thursday 10 May 2018, 11am – 2pm	Cost	<input type="checkbox"/> Subsidised - \$50 (TSSB)
At	Elements of Byron , 144 Bayshore Dr, Byron Bay NSW 2481	(tick one)	<input type="checkbox"/> Full Fee - \$250

This course will also include an additional support unit FSKLRG05 – Use strategies to plan simple workplace tasks

Workshop 3	Create Compelling Content to Build the Right Audience	Attending	<input type="checkbox"/> Yes
Date	Wednesday 6 June 2018, 11am – 2pm	Cost	<input type="checkbox"/> Subsidised - \$50 (TSSB)
At	Elements of Byron , 144 Bayshore Dr, Byron Bay NSW 2481	(tick one)	<input type="checkbox"/> Full Fee - \$250

This course will also include an additional support unit FSKWTG03 - Write basic workplace information

All 3 Workshops	Enrol in all 3 Workshops for a 10% discount	Attending all 3 workshops	<input type="checkbox"/> Yes
		Cost (tick one)	<input type="checkbox"/> Discounted Subsidised - \$135 (TSSBM)
			<input type="checkbox"/> Discounted Full Fee - \$675 (TSSBMF)

* Subsidised Course details

This training is subsidised under the NSW Government's Tech Savvy Small Business program, part of Smart and Skilled funding, and aims to support small business owners and their staff by providing fully subsidised training in targeted courses.

To be eligible for the subsidised enrolment students are required to complete the form below.

Personal details

First Name:				Surname:			
Street/Lot number:							
Suburb/Town:				State:		P/code	
Mobile phone:				Home phone:			
Email address:				Date of birth:			
USI (Unique Student Identifier)							

*A unique student identifier (USI) is required for all students doing nationally recognised training, including this course! If you need to create a USI go to www.usi.gov.au. It should only take a few minutes to complete.

I confirm that all of the below apply to me:

- Am an Australian Citizen, permanent resident or humanitarian visa holder, or a New Zealand citizen **and**
- Am aged 15 years or older, **and**
- Live or work in NSW, **and**
- Am no longer at school or equivalent

☐ Yes ☐ No

I confirm that I own, or am employed by, a small business.

- A small business is defined as a business with 20 employees or less, OR
- An annual turnover of less than \$2,000,000

☐ Yes ☐ No

Company Name:

ABN

I declare that all the information I have provided is true and correct: I understand that I may be asked to provide documentary evidence.

Signature: _____

Date: _____

Payment Details - Please tick and complete one option below

<input type="checkbox"/> Cash						
<input type="checkbox"/> Cheque						
<input type="checkbox"/> Credit Card payment						
Credit Card No:					<input type="checkbox"/> Master Card	<input type="checkbox"/> Visa Card
Name on Card:					Expiry Date:	CVC:
Signature: _____ Date: _____						

General Information

How did you find out about this course?

☐ Sourdough Newsletter ☐ Brochure in Echo ☐ Brochure in other location ☐ Office Mullumbimby ☐ Office Byron Bay ☐ BCC Newsletter ☐ Website ☐ Facebook ☐ Echo ad ☐ Byron Shire News ad ☐ Northern Star ad ☐ Word of mouth ☐ Radio ad ☐

Study Reason

Which best describes your study purpose?

☐ Work ☐ Further study ☐ Personal interest ☐ Change career ☐ Other

Language and cultural identity

Are you an Australian resident? ☐ Yes ☐ No Country of Birth _____

Are you of Aboriginal or Torres Strait Islander origin? ☐ Aboriginal ☐ Torres Strait Islander ☐ Both Aboriginal and TSI ☐ Neither

What language do you usually speak at home? ☐ English ☐ Other (*specify*) _____

How well do you speak English? ☐ Very well ☐ Well ☐ Not well ☐ Not at all

Prior education

What is your highest *completed* school level? (*or nearest equivalent*) ☐ Year 12 ☐ Year 11 ☐ Year 10 ☐ Year 9 or lower
Year achieved: _____

Have you completed any higher education? ☐ Bachelor Degree or Higher Degree ☐ Advanced Diploma or Associated Degree ☐ Diploma or Associated Diploma ☐ Certificate IV (or Advanced Cert/Technician)

Employment status

Which of the following describes your employment status? ☐ Full-time employee ☐ Part-time employee ☐ Employer ☐ Self-employed, not employing others ☐ Unpaid worker in a family business

Disability

Do you have a disability, impairment or long-term condition?

If yes, please indicate the nature of the disability:

<input type="checkbox"/> Physical	<input type="checkbox"/> Visual impairment	<input type="checkbox"/> Medical condition
<input type="checkbox"/> Learning	<input type="checkbox"/> Hearing/deafness	<input type="checkbox"/> Acquired brain injury
<input type="checkbox"/> Intellectual	<input type="checkbox"/> Mental illness	<input type="checkbox"/> Other

CONSENT TO USE AND DISCLOSURE OF PERSONAL INFORMATION TO THE DEPARTMENT OF INDUSTRY AND OTHER GOVERNMENT AGENCIES

I understand and agree that personal information (information or an opinion about me), collected from me, my parent or guardian, such as my name, Unique Student Identifier, date of birth, contact details, training outcomes and performance, or sensitive personal information, (including my ethnicity or health information) (together **Personal Information**) collected by Byron Community College may be disclosed to the Department of Industry, Skills and Regional Development (**Department**) and the National Centre for Vocational Education Research Ltd (NCVER).

The Department may disclose my Personal Information to other Australian government agencies, including those located in States and Territories outside New South Wales.

The above government agencies may use my Personal Information for any purpose relating to the exercise of their government functions, including but not limited to the evaluation and assessment of my training, the determination of my eligibility to receive subsidised training or for any Fee Exemptions or Concessions. My Personal Information may also be disclosed to other third parties if required by law.

I consent to the collection, use and disclosure of my Personal Information in the manner outlined above.

I also acknowledge and agree that the Department may contact me by telephone email or post during or after I have ceased subsidised training with Byron Community College for the purposes of evaluating and assessing my training.

Full Name (Print): _____

Signature: _____ Date: _____

If under 18 years of age at the time of giving consent, then the consent of their guardian is required

Full Name (Print): _____

Signature: _____ Date: _____