

## CSO ENROLMENT FORM – SUBSIDISED WORKSHOPS\*

Please complete this form and return to [admin@byroncollege.org.au](mailto:admin@byroncollege.org.au) or drop it in at a Byron Community College office in Byron Bay or Mullumbimby. **Payment is required at time of booking.**

Workshop	<b>Business Idea Activation Workshop</b>	Attending	<input type="checkbox"/> Yes
Date	Tuesday, 26 November 2019, 5pm – 7.30pm	Cost	<input type="checkbox"/> * Subsidised - \$20 (TSSBC)
At	Byron Community College, Cnr Burringbar and Gordon Sts, Mullumbimby, NSW 2482	(tick one)	<input type="checkbox"/> Full Fee - \$150

This course will also include the additional support unit FSKLRG05 - Use strategies to plan simple workplace tasks

### \* Subsidised Course details

This training is subsidised under the NSW Government's Tech Savvy Small Business program, part of Smart and Skilled funding, and aims to support small business owners and their staff by providing fully subsidised training in targeted courses. See below for details.

To be eligible for the subsidised pricing students should complete this form and be able to tick yes in both tick-boxes below.

Personal details			
First Name:		Surname:	
Street/Lot number:			
Suburb/Town:		State:	P/code
Mobile phone:		Home phone:	
Email address:		Date of birth:	
<b>USI (Unique Student Identifier)**</b>			
A USI is <b>mandatory to enrol in this course!</b>			
**ALL students doing nationally recognised training are required to supply a USI number.			
Go to <a href="http://www.usi.gov.au">www.usi.gov.au</a> to create your USI. It will only take a few minutes to complete.			
*I confirm that all of the below apply to me:			
<ul style="list-style-type: none"> <li>Am an Australian Citizen, permanent resident or humanitarian visa holder, or a New Zealand citizen <b>and</b></li> <li>Am aged 15 years or older, <b>and</b></li> <li>Live or work in NSW, <b>and</b></li> <li>Am no longer at school or equivalent</li> </ul>			<input type="checkbox"/> Yes <input type="checkbox"/> No
I confirm that I own, or am employed by, a small business.			
<ul style="list-style-type: none"> <li>A small business is defined as a business with 20 employees or less, OR</li> <li>An annual turnover of less than \$2,000,000</li> </ul>			<input type="checkbox"/> Yes <input type="checkbox"/> No
Company Name:		ABN	
I declare that all the information I have provided is true and correct: I understand that I may be asked to provide documentary evidence.			
Signature: _____		Date: _____	

Payment Details - Please tick and complete one option below.

Call Byron Community College if you would like to pay for your enrolment over the phone. 02 6684 3374

<input type="checkbox"/> Cash		<input type="checkbox"/> Credit Card payment			
Credit Card No:					<input type="checkbox"/> Master Card <input type="checkbox"/> Visa Card
Name on Card:			Expiry Date:		CVC:
Signature: _____					Date: _____

General Information	
How did you find out about this course?	<input type="checkbox"/> Sourdough Newsletter <input type="checkbox"/> Brochure in Echo <input type="checkbox"/> Brochure in other location <input type="checkbox"/> Office Mullumbimby <input type="checkbox"/> Office Byron Bay <input type="checkbox"/> BCC Newsletter <input type="checkbox"/> Website <input type="checkbox"/> Facebook <input type="checkbox"/> Echo ad <input type="checkbox"/> Byron Shire News ad <input type="checkbox"/> Northern Star ad <input type="checkbox"/> Word of mouth <input type="checkbox"/> Radio ad <input type="checkbox"/>
Study Reason	
Which best describes your study purpose?	<input type="checkbox"/> Work <input type="checkbox"/> Further study <input type="checkbox"/> Personal interest <input type="checkbox"/> Change career <input type="checkbox"/> Other
Language and cultural identity	
Country of Birth	Are you an Australian resident? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you of Aboriginal or Torres Strait Islander origin?	<input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Both Aboriginal and TSI <input type="checkbox"/> Neither
What language do you usually speak at home?	<input type="checkbox"/> English <input type="checkbox"/> Other ( <i>specify</i> )
How well do you speak English?	<input type="checkbox"/> Very well <input type="checkbox"/> Well <input type="checkbox"/> Not well <input type="checkbox"/> Not at all
Prior education	
What is your highest <i>completed</i> school level? (or nearest equivalent)	<input type="checkbox"/> Year 12 <input type="checkbox"/> Year 11 <input type="checkbox"/> Year 10 <input type="checkbox"/> Year 9 or lower
Have you completed any higher education?	<input type="checkbox"/> Bachelor Degree or Higher Degree <input type="checkbox"/> Advanced Diploma or Associated Degree <input type="checkbox"/> Diploma or Associated Diploma <input type="checkbox"/> Certificate IV (or Advanced Cert/Technician)
Employment status	
Which of the following describes your employment status?	<input type="checkbox"/> Full-time employee <input type="checkbox"/> Part-time employee <input type="checkbox"/> Employer <input type="checkbox"/> Self-employed, not employing others <input type="checkbox"/> Unpaid worker in a family business
Disability	
Do you have a disability, impairment or long-term condition?	
If yes, please indicate the nature of the disability:	<input type="checkbox"/> Physical <input type="checkbox"/> Visual impairment <input type="checkbox"/> Medical condition <input type="checkbox"/> Learning <input type="checkbox"/> Hearing/deafness <input type="checkbox"/> Acquired brain injury <input type="checkbox"/> Intellectual <input type="checkbox"/> Mental illness <input type="checkbox"/> Other

**CONSENT TO USE AND DISCLOSURE OF PERSONAL INFORMATION TO THE DEPARTMENT OF INDUSTRY AND OTHER GOVERNMENT AGENCIES**

Under the *Data Provision Requirements 2012*, Byron Region Community College is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by Byron Region Community College for statistical, administrative, regulatory and research purposes. Byron Region Community College may disclose your personal information for these purposes to:

Commonwealth and State or Territory government departments and authorised agencies; and NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populate authenticated VET transcripts;
- facilitate statistics and research relating to education, including surveys and data linkage;
- pre-populate RTO student enrolment forms;
- understand how the VET market operates, for policy, workforce planning and consumer information; and
- administer VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at [www.ncver.edu.au](http://www.ncver.edu.au)).

PRINT FULL NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

*If under 18 years of age at the time of giving consent, then the consent of their guardian is required*

PRINT FULL NAME OF GUARDIAN: \_\_\_\_\_

SIGNATURE OF GUARDIAN: \_\_\_\_\_

DATE: \_\_\_\_\_